

**D1.) Private Individuals (Retired Government Officials):**

- Former Presidents of the Republic of the Philippines and their spouses or next of kin
- Former Chiefs of the Philippine National Police

**Requirements:**

- Written Request (*addressed to CPNP thru D, PSPG*)
- Accomplished PSP Application Form A-2019 (*for former CPNP only*)
- Notarized Affidavit of Undertaking Form C-2019 (*for former CPNP only*)

**Total Processing Time (Duration): Four (4) Days**

**Fees: None**

**How to Avail of the Service:**

Step	Client Step	Service Provider	Duration of Activity (Under Normal Circumstances)	Person/s in-Charge	Fees	Form
1	Submit pertinent documents to PED	Endorsement to D, PSPG of application documents	<ul style="list-style-type: none"> <li>• Eval 15-20 minutes</li> <li>• Endorsement 1 day</li> </ul>	PED Action PNCO/ Coordinator for Private Individuals		
2		Approval of application and issuance of Letter	2 days	Action PNCO, ODPSPG		

		Order			
3		Deployment of PSP	1 day	PED Senior Action PNCO/Coordinator	
END OF TRANSACTION					